



DWDB Proposal Review and Certification Committee
Friday, March 24, 2017
Minutes

Welcome and Quorum. John Chrzanowski welcomed everyone. A quorum was achieved.

Bill Potter recommended the Proposal Review and Certification Committee (PRCC) move its meetings before the Executive Committee. PRCC Agreed.

Bill Potter reported that Stacey Laing recommended extending contracts for one year as we are currently doing the RFP redesign. When we did the RFP last year, we researched we saw places to improve the process. This will probably be done over the next year or so. The executive committee already voted on to have the contracts extended for one more year

Jim Randall asked if we have the same amount of funds we have and the percentages. Will those performers with poor performance get a pass or no?

Bill Potter said everything we did last year will carry over to this year; if the money changes, than everything will be distributed proportionately. Those performers who are subject to be let go, will still be let go, those performers doing well will drive on. Will the Executive Committee have to vote on the money? Funding guidelines are due annually and are a policy statement. They dictate priorities. Since we are extending the contracts we should extend the funding guidelines also.

Procuring the One Stop Operator

Mr. Potter reported that the DWDB staff conducted a staff study about how to procuring the one stop operator. Everyone was sent a chart and will send a staff study of the RFP redesign. Discussion continued about the personnel staffing if we went large The recommended “Go small approach” was approved. Mr. Potter said the previous director’s RFP was not considered. He said the cost of was \$60,000 of state money. Mr. Potter warned there could be as much as a 31 percent cut in federal budget if things remain unchanged.

Mr. Potter made the motion that the PRCC recommend the “go small approach” to the Executive committee. Mr. Randall second and the motion carried

Adjourned

Next meeting- Proposal Review Certification Committee
Tuesday, June 6, 2017
9:00 – 11:00 a.m.
Del. Department of Labor, 3rd Floor